
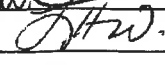


SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>KPMG LLP</u>	Division/Section	<u>SFDPH, Information Technology</u>	
Address	<u>100 North Tampa Street, Suite 1700</u>	Deputy Director	<u>Bill Kim</u> 	
	<u>Tampa, FL 33602</u>	DPH Administrator	<u>Lori Wallace</u> 	
Contact	<u>Alex Obenauf</u>	Program Administrator	<u>Lori Wallace</u>	Phone <u>628-206-1140</u>
	<u>Director, KPMG Healthcare</u>	Contract Analyst	<u>Joanna Li</u>	Phone <u>415-554-2818</u>

Request for approval of a new contract with KPMG LLP, in the amount of \$8,323,333 for administrative project management services to stand up the Electronic Health Record Project Management Office (EHR PMO), during the EHR project build, and assist with the transition of the PMO operation and management to City employees after the new EHR system goes live for the period October 1, 2017 to September 30, 2020 (36 months).

Profit Non-Profit LBE RFQ- Number: 38-2016 Date: 2/15/2017
 New Renewal Mod GPO

Number of years DPH has been doing business with this organization: 2

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	10/01/17-9/30/20	
Funding Sources:			
General Fund		\$7,494,318	\$7,494,318
TOTAL DPH REVENUES		\$7,494,318	\$7,494,318
12% Contingency Amount		\$829,015	\$829,015
CONTRACT TOTAL		\$8,323,333	\$8,323,333
ANNUAL AMOUNT OF CONTRACT (estimate)		\$2,774,444	\$2,774,444
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

PROPOSED:

Mode(s) of Service & Unit of Service Definition	No. Of Clients		No. of Units	Unit Cost (3 year avg.)
	N/A	Duplicated		
1 UOS = 1 hour of work	N/A	Unduplicated		
Engagement Managing Dir.		N/A	785	\$258
Project Management Office Director		N/A	3,010	\$241.81
Project Management Office Manager		N/A	15,080	\$226.01
Project Management Office Sr. Associate			8,671	\$192.49
LBE Vendor Support		N/A	3,120	\$187.78
Estimated Travel and Expenses (Budgeted amount; Billed Actual) <i>Estimated at 15% of the base amount</i>			Actual	\$901,102

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & Follow-up:

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that, as applicable, their cultural competency plan is current and in compliance with Departmental procedures.

Other Significant Issues:

Under this contract, SFDPH is engaging KPMG under RFQ 38-2016, Category 1, Various Services in Support of the Electronic Health Record (EHR) Project for The San Francisco Department of Public Health.

KPMG will aid DPH in creating an EHR Project Management Office (PMO), a new office that is overseeing the administrative project management organization for the EHR implementation for DPH. KPMG will create and manage the Project Management Office during the EHR project build, and assist with the transition of the PMO administration, operation and management to City employees after the new (EHR) system goes live.

KPMG and its network of member firms (collectively 'KPMG') are a global network of professional firms providing audit, tax, and advisory services operating in 155 countries and employing more than 189,000 people. The firm operates from more than 90 offices with more than 34,000 employees and partners throughout the United States. KPMG LLP operates as a Delaware limited liability partnership, meaning it is wholly owned by its more than 2,000 partners and principals .

Under the requirements of RFQ 38-2016, each resulting contract award under the RFQ has a mandatory 5% Local Business Enterprise (LBE) subcontracting requirement. For this contract, KPMG has committed to a 6.76% goal. The LBE subcontractor will be Onward Consulting, who will assist in the administrative project management of organizational change management initiatives.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director

No individual partner at KPMG LLP owns a 10 percent or greater interest in the firm.

Lynne M. Doughtie - Chairman & CEO

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Laura M. Newinski - Vice Chair, Operations

Sven Erik Holmes - Vice Chair, Legal, Risk and Regulatory

DarrenBurton - Vice Chair, Human Resources

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Carl S. Carande - Vice Chair, Advisory

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Robert F. Arning - Vice Chair, Market Development

KPMG LLP's board of directors may have between 13 and 18 members. Members other than the Chairman and Deputy Chairman serve a five-year term and may not seek re-election until they have been off the Board for two years.

Recommendations:

The Department recommends approval of this contract.